



English Composition

Course Number:	WRT 101	Term:	Summer, 2021
Instructor:	TBA	Email:	
Contact Hours:	48	Meeting Times:	TBA
Credits:	3.0		

Course Description:

A working, practical grasp of the fundamentals of written English is essential in today's rapidly-evolving and globalized business world, in which commerce crosses so many national and international boundaries. Ability to communicate clearly and effectively in all forms of written English is one of the most valuable skills anyone can acquire. This course provides an introduction to English composition from a practical and realistic, very modern perspective. Through an abundance of practice, feedback, and review, we will give each student a solid foundation.

Our emphasis on doing, as opposed to mere studying, is the key to making this course work. The goal is to furnish students with the information and practical tools necessary to create, draft, refine, and finalize professional-quality English writings of at a level appropriate for contemporary personal and business transactions.

There will be numerous short exercises designed specifically to give every student the ability to write grammatically correct and effective sentences, paragraphs, and short reports, letters, or e-mails. With immediate feedback and opportunity to correct errors, students will have every opportunity to make significant gains in their written English proficiency.

This course is an interactive one focusing on student participation, as opposed to a traditional lecture-dominated structure.

Learning Objectives:

Upon successful completion of this course, students will be prepared to:

1. Compose pieces of English-language writing of various lengths
2. Use correct English grammar
3. Use topic sentences, transitions, and conclusions
4. Identify and fix English grammar and spelling errors
5. Structure an English-language deliverable using appropriate techniques

Required Textbook and Course Materials:

Text: Writing for Success
Author: University of Minnesota Libraries
Edition: 2015
ISBN: 0-393-92713-X

Language of Instruction:

This course is taught entirely in English, including lectures, homework, assignments and examinations. Teaching assistants will be fluent in both English and Mandarin.

Course Prerequisites:

None

University Policies**Class Format**

In Person. Course activities, discussions, assignments and resources will be made available at the start of and during the course.

Attendance, Participation and Deliverables

Courses are very intensive and in order to be successful, students need to attend every class. Attendance is required for all lectures and class activities. Class participation is expected from every student and form a significant portion of the final course grade.

All course deliverables (homework assignments and tests) are due on time as assigned. This course includes no make-ups, postponements or additional assignments, except for verified medical emergencies. If you miss an exam/assignment due to a non-sanctioned absence, your score on that exam/assignment will be zero.

Academic Dishonesty

All cases of academic dishonesty will be diligently pursued. Academic dishonesty includes representing the work of another as one's own work or cheating by any means. Academic dishonesty also includes aiding, abetting, concealing or attempting such activity. The penalty is automatic failure of the course and possible suspension from the university.

Grading Scale

Grading Scale (%)			
97 – 100	A+	77 - 79	C+
93 – 96	A	73 - 76	C
90 – 92	A-	70 - 72	C-
87 – 89	B+	67 - 69	D+
83 – 86	B	63 - 66	D
80 – 82	B-	60 - 62	D-
		0 - 59	F

Professor- and Course-Specific Policies (*Tentative*)

Missing or Late Assignments

Late assignments will NOT be accepted. There is NO makeup work allowed for missed assignments.

Grade Components

Writing Assignments	20%
Personal Essay	15%
Description Essay	15%
Persuasive Essay	20%
Academic Research Essay	30%
Total	100%

Course Schedule (*Tentative*)

Module	Topics
1	Chapter 1: Introduction to Writing Chapter 2: Writing Basics: What Makes a Good Sentence? Chapter 3: Punctuation
2	Chapter 4: Working with Words: Which Word Is Right? Chapter 5: Help for English Language Learners Chapter 6: Writing Paragraphs: Separating Ideas and Shaping Content
3	Chapter 7: Refining Your Writing: How Do I Improve My Writing Technique? Chapter 8: The Writing Process: How Do I Begin? Chapter 9: Writing Essays: From Start to Finish
4	Chapter 10: Rhetorical Modes Chapter 11: Writing from Research: What Will I Learn?
5	Chapter 12: Writing a Research Paper Chapter 13: APA and MLA Documentation and Formatting